



# VOLUNTEER APPLICATION

**Office Use Only**

- Background Check CCAP
- References Checked
- Received Volunteer Handbook

- Orientation/Tour
- Picture for DB
- Nametag
- Confidentiality Signed

- Guardian Consent
- Car Insurance
- Volunteer Database
- Mailing Database

**First Name:** \_\_\_\_\_ **MI:** \_\_\_\_ **Last:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Birthdate:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

Employment History	Dates	Description of Work
Volunteer History	Dates	Description of Work

**Please list any physical limitations you may have:**

\_\_\_\_\_

**What hours are you available?**

Monday: \_\_\_ to \_\_\_    Tuesday: \_\_\_ to \_\_\_    Wednesday: \_\_\_ to \_\_\_    Thursday: \_\_\_ to \_\_\_  
                   \_\_\_ to \_\_\_                    \_\_\_ to \_\_\_                    \_\_\_ to \_\_\_                    \_\_\_ to \_\_\_

Friday: \_\_\_ to \_\_\_    Saturday: \_\_\_ to \_\_\_  
                   \_\_\_ to \_\_\_                    \_\_\_ to \_\_\_

~Please check all volunteer opportunities you are interested in~

### **COMMUNITY CONNECTIONS**

- |   |  |
|---|--|
| <input type="checkbox"/> Companionship      | <input type="checkbox"/> Small home repairs                      |
| <input type="checkbox"/> Transportation     | <input type="checkbox"/> Wheelchair ramps (building with a team) |
| <input type="checkbox"/> Light housekeeping | <input type="checkbox"/> Yard work (mowing, trimming, raking)    |
| <input type="checkbox"/> Shoveling          |  |

### **FOOD PANTRY/WAREHOUSE**

- Client Intake (on computer)
- Stocking
- Shopping Area (assisting clients with food choices)
- Occasional weekend food drives (collecting/sorting)
- Pop-Up Pantry Driver (vehicle provided):  Ridgeland/Sand Creek  Colfax/Downsville
- Pop-Up Pantry Onsite Help:  Ridgeland/Sand Creek  Colfax/Downsville

### **FOOD PICK-UP AND DELIVERIES**

- Homebound pantry client food deliveries (any size vehicle)
- Project SAM deliveries to elementary schools (weekend kids' meal bags) **Need pick-up truck/van**
- Donated food pick-ups (Walmart, Kwik Trip, Marketplace, Caribou, etc.) **Need pick-up truck/van**

### **BROADWAY SHELTER**

- Apartment cleaning
- Lawn mowing/trimming
- Shoveling

### **WINTER HAVEN SHELTER**

Winter Haven is an overnight shelter for homeless adults which is open November 15<sup>th</sup> through March 31<sup>st</sup>. Duties include registering guests, offering of food, light clean up, and visiting with guests.

- 1<sup>st</sup> Shift (7:30pm - 1:30 am)  2nd Shift (1:30am - 7:30am)

**GENERAL AGENCY**

**COMMITTEES**

- Reception Desk
- Snow blowing
- Special events
- Gardening
- Cleaning
- Lawn mowing/trimming
- Occasional mailings (stuffing envelopes)

- Education & Advocacy
- Program Development & Evaluation
- Development (fundraising & marketing)

**REFERENCES (Please do not include family members)**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

**IN CASE OF AN EMERGENCY, PLEASE NOTIFY:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Contact Numbers: (1<sup>ST</sup>) \_\_\_\_\_ (2<sup>ND</sup>) \_\_\_\_\_

**Do you have a valid driver's license?** Yes / No      **Do you have vehicle insurance?** Yes / No

I certify that the answers given on this application are true and complete to the best of my knowledge.  
I authorize Stepping Stones of Dunn County to conduct a criminal record check.

**Signature:** \_\_\_\_\_      **Date:** \_\_\_\_\_

Please email your completed application to [communityconnect@steppingstonesdc.org](mailto:communityconnect@steppingstonesdc.org) or drop it off at:

Stepping Stones of Dunn County  
 1602 Stout Road  
 Menomonie, WI 54751  
 Ph. (715) 235-2920