**Office Use Only**

\_\_\_\_\_ Background Check \_\_\_\_\_ Received Volunteer Handbook \_\_\_\_\_ Orientation/Tour

\_\_\_\_\_ References Checked \_\_\_\_\_ Confidentiality Form Signed \_\_\_\_\_ Picture for Database

\_\_\_\_\_ Schedule Sent \_\_\_\_\_ Guardian Consent Signed \_\_\_\_\_ Entered into Database

\_\_\_\_\_\_\_\_\_\_\_ Date Hours Started \_\_\_\_\_\_\_\_\_\_\_ Date Hours Completed

|  |  |  |
| --- | --- | --- |
| Current Employment or Place of Retirement | **Dates** | **Description of Work** |
|  |  |  |
| Volunteer History | **Dates** | **Description of Work** |
|  |  |  |
|  |  |  |



Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Birthdate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Gender Identity/Pronouns: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VOLUNTEER APPLICATION**

**Please Marker Which Volunteer Position You Are Applying For:**

\_\_\_\_\_\_ Student Volunteer

\_\_\_\_\_\_\_ Court Ordered Community Service

\_\_\_\_\_\_\_ Other Community Member

**References (Please do not include family members. We are not able to use family members as a reference)**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to you: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to you: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IN CASE OF AN EMERGENCY, PLEASE NOTIFY:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to you: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**What hours are you available?**

Monday: \_\_\_\_\_ to \_\_\_\_\_ Tuesday: \_\_\_\_\_ to \_\_\_\_\_ Wednesday: \_\_\_\_\_ to \_\_\_\_\_

Thursday: \_\_\_\_\_ to \_\_\_\_\_ Friday: \_\_\_\_\_ to \_\_\_\_\_\_ Saturday: \_\_\_\_\_ to \_\_\_\_\_\_

**Do you need a certain number of hours for a class or for community service?**

(If community service, please specify charges. If for a class, please specify which class.)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How many hours are needed? \_\_\_\_\_\_\_ Date hours need to be completed: \_\_\_\_\_\_\_\_

**\*\* We may be unable to have you as a volunteer due to the nature of criminal charges and available volunteer opportunities. \*\***

**Are you interested in being on one of our committees?**

Education & Advocacy: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Development (Fundraising & Marketing): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Development & Evaluation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please Mark All Volunteer Opportunities You Are Interested In**

Pantry Distribution \_\_\_\_\_\_

Pantry Intake \_\_\_\_\_\_

Stocking the pantry \_\_\_\_\_\_

Reception Desk \_\_\_\_\_\_

Agency Cleaning \_\_\_\_\_\_

Shelter apartment cleaning (to get ready for the next family to move in) \_\_\_\_\_\_

Visiting with Cairn House Guests \_\_\_\_\_\_

Picking up food from local churches on weekdays \_\_\_\_\_\_

Weekend food preparation for guests (evening meal only) \_\_\_\_\_\_

Mowing \_\_\_\_\_\_

Shoveling/Snow blowing \_\_\_\_\_\_

Gardening / Weeding \_\_\_\_\_\_

Pick-ups/deliveries driving our commercial pantry truck (24ft box; no CDL required) \_\_\_\_\_

Food deliveries to homebound clients \_\_\_\_\_\_

Pop-Up Pantry on-site help: \_\_\_Colfax \_\_\_Downsville \_\_\_Ridgeland

\_\_\_Rock falls \_\_\_Elk Mound \_\_\_Sand Creek

Pop-Up Driver – driving our commercial pantry truck (24ft box; no CDL required) \_\_\_\_\_\_

Donated food pick-ups (Kwik Trip, Dick’s Fresh Market, etc.) Truck or van needed \_\_\_\_\_\_

Mailings (stuffing envelopes) \_\_\_\_\_\_

Small home repairs; please list your skills. \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that the answers given on this application are true and complete to the best of my knowledge. I authorize Stepping Stones of Dunn County to conduct a criminal record check.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pleas email your completed application to [a.metoxen@steppingstonesdc.org](mailto:a.metoxen@steppingstonesdc.org) or drop it off at: 1602 Stout Rd Menomonie WI 54751